HR Reminders:

Employee Evaluations will be held in May again

End of the Year Party



CHARGE UP YOUR KNOWLEDGE HELIOTECH

Hello HelioTech employees ! It's been an eventful year and it couldn't have ended better with many of our employees getting awards for their hard work and dedication. Remember to keep up the good work. The human resources department will be having employee evaluations in the month of May. Our company will also be having an end of the year party to celebrate our success and our future growth. We are excited to be moving forward and want to emphasize team bonding on to next year. Our company wants to ensure that everyone feels comfortable and safe in our company. If there are any concerns or comments you want to make about the company, feel free to contact the human resources department and management.

Quote of the month

"Don't be afraid to give up the good to go for the great."

-John D. Rockefeller

Recycle: Go Green





HelioTech values when our employees give back to the community. Our company supports an ecofriendly environment and we are always looking for ways to spread awareness. The next time you think of throwing away your bottle, recycle it instead and think of our planet.

gle employee \$17.00 Well Prescriptio Contacts Additional pai **VSP** Vision Care e & Sp se \$32.33 on Ex of glasses ee & Family \$44.10 VSP Plan Basic Lens Choice of Copays Discounts Fitting & Evaluation ingle employee \$33.91 Diagnosti Services Preventativ Basic 🛆 DELTA DENTAL lovee & Spouse \$45.24 Services Services mployee & Family \$56.57 Delta Dental PPO Oral Children Up to Cleaings & Endodontics Surger age 21 X-R: ingle employee \$252 mployee & Spouse \$526 Office Visits Professional lospital inpatie Blue Shield of California services with \$75 Copa mployee & Family \$1104 Tier 1 Drugs with a \$20 Copay Tier 2 Drugs with a \$50 Copay Tier 3 Drugs with Blue Shield PPO Plan Prevention Care 30% copay Single employee \$228 Employee & Spouse \$479 Employee & Family \$1000 Maternity an well child Office Visits MIR, CT, PET KAISER PERMANENTE. scan with a \$50 copay Tier 2 drugs with a \$35 Outpatient surgery with a 309 Hospital care herapy with \$40 copay Kaiser Permanente HMO Copay Copav ingle employee \$121.00 mployee & Spouse \$249 3 free Office Prevention Care Materna oscar Visits Care mployee & Family \$381 Home Health care Well baby Office Visit for Specialist Preternal and posternal care Oscar Minimum Coverage Don't forget to enroll for employee benefits

HelioTech Employee Benefits

2018-2019 Recap Message

"I've been very inspired to continue to be CEO because I see the potential of our company and I am excited to see it grow. I hope we can all work together and be more hardworking next year. Next year, I hope to have better sales team bonding and my goal is that all employees feel welcomed and comfortable in our company -Brian Renoj



Brian Renoj



Cell Phone Regulation

Cell phone use is a continuing problem in the office. Employees should limit their use of phones to only cases of emergency or for work purposes. The use of personal electronic devices is prohibited in the work area, or in any other work area designated as confidential by management. Limited use of electronic communication devices, with or without photographic capabilities in these work areas may be acceptable with the approval of management.